Applicant Guide for Lundbeck Foundation Science Engagement and Communication Call

For deadline, please see call text

Please note that this form is ONLY for applications for Science Engagement and Communication.

Character count in the application system is <u>including</u> symbols and spaces.

Applications must be submitted in Danish or English via the
[Lundbeck Foundation application system](.).

Please note that this is a guide showing the fields of the application form.
Your application must be submitted via Lundbeck Foundation's application system.

Contact information		
Field	**Description (if any)**	**Help**
E-mail		
First name		
Family name		
Country		
Address		Institution – where you are currently employed
Postal code		Institution – where you are currently employed
Phone		Your phone number
Date of birth		
Language		
Gender		
Academic degree		Highest academic degree
Position 1		
Position 2		

Project Information

Field	Description (if any)	Help
Project title	Max 100 characters	
Summary of application	A description of the application that makes it possible for non-experts to understand what it is about. Max 1500 characters	
Project start date	The start date must be after the expected approval of grant (see call text). You cannot apply for funding for past projects.	
Project end date		

Application form

Field	Description (if any)	Help
Confirmation	Confirmation that the applicant has read the entire call text and applicant guide.	Tick box
Type of project	The main activity applied for. Max 100 characters	
Purpose and aims	Describe the purpose and aims of the project. Max 1000 characters	
Target group(s)	List and describe the choice of target group(s). Describe how the target group relates to the purpose and aims. Max 500 characters	
Project description	Full project description including relevant references supporting the project. Any project should be anchored in science and published peer-reviewed scientific articles. Images (.jpg) can be copied directly into the project description field. Max 7000 characters	Per image: File type: only .jpg – no .png Max per image: 1 mb. The image width must be a maximum of 600 pixels to fit the page width (images can be scaled down by right-clicking on the image and setting "width" to 600)
Benchmarking	What is the status quo of the field?	

	Are there any other similar projects (in Denmark or internationally)? How does this project differ? Max 1000 characters	
Competitive edge	Describe the competitive edge of the project. What is the demand and why is there a need for the project and why now? Max 1500 characters	
Expected impact and indicators	Describe the expected impact of the project and which indicators will be used to measure the outcomes. To the extent possible- include specific numbers and/ or other relevant measurements related to the indicators. Include evaluation plans, if any Max 1500 characters	
Future plans for anchoring of the project after completion	Describe plans for continuation, dissemination, scalability and how the project will be anchored after completion. If this is not relevant, describe why. Max 1000 characters	
Applicant's CV	CV must include applicant's relevant experience for the project proposed. Max 5000 characters	
Explanation of budget	Explanation and justification of applied budget. Describe funding already obtained for the project, co-financing and any additional relevant information, if any. Max 500 characters	If you are applying for partial funding of a project, please add the full budget as an enclosure.
Funding applied elsewhere	Describe any funding applied from other sources (incl. how much) or plan to apply for that you have yet to receive an answer from.	

Budget (see explanation of budget above)		
Field	**Description (if any)**	**Help**
Create entry	Only include entries directly related to what you are applying for. If you are applying for partial funding of a project, please add the full budget as an enclosure.	

	You may apply for up to 10% of the total project cost for external evaluation.	

Enclosures

Images

Field	Description (if any)	Help
Name		
Description		
Image	Browse & Upload Here you can upload Letter(s) of Support, full budget, etc. Max size of image or document: 1 mb Max number of images (jpg): 8 Max number of documents (pdf): 2	Enclosures uploaded as documents (pdf) will not be displayed in the version you can preview or download after submission, but they are visible for reviewers.

Co-applicants and institute administrator

Field	Description (if any)	Help
E-mail	Co-applicants and mentors will receive an e-mail with a link to confirm the relationship to the applicant. An application cannot be submitted until a coapplicant and/ or mentor has confirmed this. Institute administrators will not receive an e-mail and will not have to confirm. An institute administrator can be added <u>at any time</u> to help administer the application and/ or grant if applicable.	
Role	– Co-applicant – Mentor – Institute administrator	
First name		
Family name		
Phone		
Gender		
Position 1		
Academic degree		Highest academic degree
CV	Max 2500 characters	Short CV
Publications	Max 2500 characters	Short list