

# Applicant guide for Lundbeck Foundation

## Ascending Investigators 2024

Deadline 13:00, 30 May 2024

Please note that this form is **ONLY** for applications for LF Ascending Investigators.

Character count in the application system is including symbols and spaces (indicated at the bottom of the field boxes). Note that you will receive an error message if the number of characters in a given field exceeds the specified maximum number.

Applicants may only upload enclosures as images (.jpg), not documents (i.e. not pdf, xls, doc, etc).

Figures related to the project description should be pasted into the project description field. **Max 1mb per image, max image width 600 pixels, max 20 mb in total for the whole application.** Please check the layout using Preview.

Applications must be submitted in English via the [Lundbeck Foundation application system](#).

**Please note that this is a guide showing and explaining the fields of the application form. Your application must be submitted via Lundbeck Foundation's application system.**

| Contact information |                      |                                                |
|---------------------|----------------------|------------------------------------------------|
| Field               | Description (if any) | Help                                           |
| E-mail              |                      | Work e-mail                                    |
| First name          |                      |                                                |
| Family name         |                      |                                                |
| Country             |                      |                                                |
| Address             |                      | Institution – where you are currently employed |
| Postal code         |                      | Institution – where you are currently employed |
| Phone               |                      | Your phone number                              |
| Date of birth       |                      |                                                |
| Language            |                      |                                                |
| Gender              |                      |                                                |
| Academic degree     |                      | Highest academic degree                        |
| Position 1          |                      |                                                |
| Position 2          |                      |                                                |

| Project Information    |                                                                                                                                     |      |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------|
| Field                  | Description (if any)                                                                                                                | Help |
| Project title          | Max 100 characters                                                                                                                  |      |
| Summary of application | A description of the application that makes it possible for non-experts to understand what it is about.<br><br>Max 1,500 characters |      |
| Project start date     | No earlier than 1 November 2024.                                                                                                    |      |
| Project end date       | No later than 1 June 2025.                                                                                                          |      |

| Application form                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| Field                                 | Description (if any)                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Help |
| Scientific achievements / discoveries | List your most important scientific achievements/discoveries and explain their impact. You are welcome to refer to the list of publications (up to five).<br><br>Max 3,000 characters                                                                                                                                                                                                                                                                                                |      |
| Applicant's ORCID                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |
| Applicant's permanent e-mail          | Please provide a permanent e-mail address for potential post-application or post-grant follow-up questions.                                                                                                                                                                                                                                                                                                                                                                          |      |
| Applicant's CV                        | Note mandatory CV structure: <ul style="list-style-type: none"> <li>• Personal data (name, address, etc.)</li> <li>• Short personal statement</li> <li>• Education (for academic degrees, list the date and year of obtaining the degree)</li> <li>• Current and most recent positions held (10 years)</li> <li>• International relations</li> <li>• Invited and keynote lectures</li> <li>• Scientific honors</li> <li>• Other relevant information</li> </ul> Max 2,500 characters |      |
| Applicant's publication list          | Selected publications from the last 10 years (up to 25 publications). Please indicate your author role (bold, underline, or similar). Include only published scientific articles and reviews or articles in press or preprints available on public repositories.<br><br>You are welcome to point to publications of yours with a potential benefit for neuroscience.<br><br>Max 25,000 characters                                                                                    |      |

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| <b>Tenure</b>                                              | Indicate whether you are in a permanent/ tenured position.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <b>Applicant's full salary covered by host institution</b> | Indicate whether your full salary is covered by the proposed host institution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>A short description of the project for the public</b>   | The short description is to announce grants on our Lundbeck Foundation website – as well as our other digital channels - and the Research Portal Denmark.<br><br>Max. 500 characters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| <b>If applicant holds another LF grant</b>                 | If the current application builds on a current or completed Lundbeck Foundation grant, describe published results and/or preliminary data from this project, describe published results and/or preliminary data from this project.<br><br>State "N/A" if not relevant.<br><br>Max 500 characters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>If resubmission of application</b>                      | Comments on feedback and explanation of changes/progress.<br><br>State "Not applicable" if not relevant.<br><br>Max 1,500 characters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| <b>Project description</b>                                 | Full project description - including objectives, hypothesis/es, background, methods.<br><br>The following questions should be addressed as part of an ambitious plan for future research: What kind of new insights, results and/or new tools and methods do you expect/ could your research produce? Describe the competitive edge of the project.<br><br>If applicable, describe the content of the proposed international collaboration and how the collaboration will strengthen the project.<br><br>Images (.jpg) - no text boxes - should be pasted directly into the project description.<br>Maximum number of images: <b>4</b> .<br>Maximum file size per image: <b>1 Mb and max 600 pixel image width</b> .<br><br><i>It is important to respect the maximum file size as images will otherwise get cropped in the resulting pdf.</i><br><br>Max 12,500 characters. |  |

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|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Anticipated outcomes of the project</b></p>              | <p>List the anticipated outcomes of the project.</p> <p>Max 1,500 characters</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <p>In the scientific reports, you will be asked to assess the degree to which the project's anticipated outcomes have been realised. You will also be asked to assess the degree to which the anticipated outcomes provide conclusive evidence confirming or dismissing the initial hypothesis/es. Also see next section "Roadmap to Impact"</p>                                                                                                                                                                                                                                                                   |
| <p><b>Anticipated outcomes in relation to neuroscience</b></p> | <p>This field is <u>only</u> relevant for non-neuroscience proposals: Comment on the anticipated outcomes you described above, in relation to potential short- or long-term benefit for the advancement of neuroscience and/or therapies for nervous system disorders.</p> <p>State "N/A" if not relevant.</p> <p>Max 1,500 characters</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>Also see next section "Roadmap to Impact"</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p><b>Roadmap to impact</b></p>                                | <p>In order to ensure that the outcomes of a research project are used efficiently, it is important to reflect on what and who are required to take the results further as input for creating scientific and/or societal impact.</p> <p>Assuming that the outcomes of the proposed project are successfully realised, describe the steps needed to generate impact.</p> <p>In particular, you may consider:</p> <ul style="list-style-type: none"> <li>• The step(s) between the anticipated outcomes of the proposed research project and potential impact</li> <li>• Who* will, and how will, they benefit from the results of the proposed research project?</li> <li>• A plan for how you intend to disseminate the expected outcomes to the relevant stakeholders</li> </ul> <p>Max 1,500 characters.</p> | <p>* Who, i.e. stakeholders, could be:<br/>Other researchers and members of the scientific community, patients and patient associations, the health care system and governmental bodies, industry, and/or investors in the commercial markets, etc.</p> <p>We encourage you to be as specific as possible.</p> <p>You may find that reflections on the needs of potential stakeholders of the project outcomes can often influence the project design itself.</p> <p>Also elaborate on your own role in how and when you will ensure that the outcomes from the project will be used by possible stakeholders.</p> |

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|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>Gender dimension in your research project</b></p>      | <p>Describe how the project takes into account differences between genders in <u>the experimental set-up and analysis</u> in the research project.</p> <p><u>Do not</u> describe the gender dimension in your research group or research environment.</p> <p>If this is not relevant to the project, state why.</p> <p>Max 1,000 characters</p> |  |
| <p><b>Literature references</b></p>                          | <p>Literature references cited in the project description.</p> <p>Max 10,000 characters</p>                                                                                                                                                                                                                                                     |  |
| <p><b>Place(s) where the project will be carried out</b></p> | <p>Provide a bulleted list over the places where the project will be carried out, including duration (in months).</p> <p>Provide the research group, department and institution.</p> <p>Max 500 characters</p>                                                                                                                                  |  |
| <p><b>Research environment</b></p>                           | <p>Provide information on your host environment(s), including their suitability for hosting the project.</p> <p>Max 2,500 characters</p>                                                                                                                                                                                                        |  |
| <p><b>Leadership</b></p>                                     | <p>Describe your achievements as a research leader, including your approach to academic leadership and diversity in your research group.</p> <p>Max 2,000 characters</p>                                                                                                                                                                        |  |
| <p><b>PhD and master's students</b></p>                      | <p>Indicate the total number of PhD and master's students that have obtained their degrees under your supervision. List the names and current affiliations of selected students (up to five) and describe your contributions to the development of their careers.</p> <p>Max 1,500 characters</p>                                               |  |
| <p><b>Collaborations and recruitment</b></p>                 | <p>Provide information on collaborations and how you envisage attracting junior and senior researchers to your research group.</p> <p>Max 2,500 characters</p>                                                                                                                                                                                  |  |
| <p><b>International project collaboration</b></p>            | <p>If you are applying for the DKK 1M additional funding, please describe the standing of the international collaborator and project specific plans (number of meetings (online/ physical), personnel exchange, etc).</p> <p>If not relevant write N/A.</p> <p>Max 1.500 characters</p>                                                         |  |

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|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Table of full-time equivalents (FTEs) in the project</b>          | <p>Insert table of named and NN employees who are planned to be financed by the project (name/NN, position, ORCID, institution, employment period &amp; FTEs)</p> <p>Max 1,000 characters</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <p>1 FTU is 1,924 hours, corresponding to 37 working hours per week for a year</p>                                                                                                                                                                                                                                                                                                              |
| <b>Table of applicant's current and submitted grant applications</b> | <p>List information regarding: Project title, funding source, applied/funded amount (DKK), period, applicant's role and relation to current application.</p> <p>Max 1000 characters</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Recommendations and support letters - list &amp; upload</b>       | <p>Letter(s) of support etc. should be uploaded as images using the enclosure tab.</p> <p>Letter(s) of support from the applicant's Danish host institution, including a signed letter from the host institution confirming and guaranteeing that:</p> <ul style="list-style-type: none"> <li>-The applicant does not have a grant portfolio exceeding an annual total of DKK 3 million (including possible overheads) at the time of the application deadline</li> <li>-The host institution will provide the resources necessary for the research project as defined in the application</li> <li>-The content of the application is in line with the strategy of the host institution</li> </ul> <p>When more than one host: each host must provide a letter of support.</p> <p>If international collaboration is proposed, letter(s) of intent from collaborator(s) should be added.</p> <p><i>Max 8 enclosures.</i></p> |                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Comments to the budget</b>                                        | <p>Budget information and additional information, if any.</p> <p>State information regarding co-financing provided by your host institution.</p> <p>Here you can also add additional information if there are special circumstances and explanations needed related to one or more entries in your budget.</p> <p>If the main applicant spends at least five consecutive months abroad, applicants may apply for up to additional DKK 100,000 for travel and housing expenses. This must be a separate budget entry in the application. If any children accompany the main applicant on a stay abroad, DKK 4,000/month may be added to the budget.</p>                                                                                                                                                                                                                                                                      | <p>Salary budgets must reflect the anticipated actual cost. Any other individual salary supplements must be specified in the budget for approval by LF.</p> <p>For travel-related costs (travel, accommodation, per diem, fees, etc.), a maximum of DKK 20,000/year per full-time equivalent (FTE) financed by the project grant may be included in the budget. These FTEs may only include</p> |

|  |                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                  |
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|  | <p>Both items may be added on top of the DKK 5(6) million budget limit. The administration of the lump sum should be cleared with the institution administering the grant before sending the application.</p> <p>Note description under Help-button.</p> <p>Max 2,000 characters</p> | <p>scientific personnel (not including PhD students).</p> <p>A maximum of 10% of the budget may be reserved for project-related, indirect costs, if appropriately justified.</p> |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <b>Budget (see comments to budget above)</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>Field</b>                                 | <b>Description (if any)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Help</b> |
| <b>Create entry</b>                          | <p>Budgets for salaries must reflect the anticipated actual cost. Any other individual salary supplements must be specified in the budget for approval by LF.</p> <p>For travel-related costs (travel, accommodation, per diem, fees, etc.), a maximum of DKK 20.000/year per full-time equivalent (FTE) financed by the project grant may be included in the budget. FTEs may only include scientific personnel (not including PhD students).</p> <p>A maximum of 10% of the budget may be reserved for project-related, indirect costs, <u>if appropriately justified</u>.</p> |             |

| <b>Enclosures</b>  |                                                                                                                       |                                                                                |
|--------------------|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| <b>Field</b>       | <b>Description (if any)</b>                                                                                           | <b>Help</b>                                                                    |
| <b>Images</b>      |                                                                                                                       |                                                                                |
| <b>Name</b>        |                                                                                                                       |                                                                                |
| <b>Description</b> |                                                                                                                       |                                                                                |
| <b>Image</b>       | <p>Browse &amp; Upload</p> <p><b>Only: .jpg</b></p> <p>Max size of image: 1 mb</p> <p>Max number of enclosures: 8</p> | <p>Here you can upload Letter(s) of Support, recommendations, quotes, etc.</p> |

| <b>Co-applicants and institute administrator</b> |                             |                                                                                                                                                                                                                                                                                               |
|--------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Field</b>                                     | <b>Description (if any)</b> | <b>Help</b>                                                                                                                                                                                                                                                                                   |
| <b>E-mail</b>                                    |                             | <p>Co-applicants and mentors will receive an e-mail with a link to confirm the relationship to the applicant. An application cannot be submitted until a co-applicant and/or mentor has confirmed this. Institute administrators will not receive an e-mail and will not have to confirm.</p> |

|                        |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                              |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Role</b>            | -Co-applicant<br>-Mentor<br>-Institute administrator                                                                                          | - A mentor is an experienced professional offering career and personal advice to the less experienced mentee. A mentor should not have direct management authority in relation to the mentee.<br>- An institute administrator can be added <u>at any time</u> to help administer the application and/ or grant if applicable |
| <b>First name</b>      |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                              |
| <b>Family name</b>     |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                              |
| <b>Phone</b>           |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                              |
| <b>Gender</b>          |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                              |
| <b>Position 1</b>      |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                              |
| <b>Academic degree</b> |                                                                                                                                               | Highest academic degree                                                                                                                                                                                                                                                                                                      |
| <b>CV</b>              | Max 2,500 characters.<br>Note that the field is larger due to being used across calls- please respect the character limit sett for this call. | Upload <b>short</b> (1-2 pages) CVs for co-applicants and mentors                                                                                                                                                                                                                                                            |
| <b>Publications</b>    | Max 2,500 characters.<br>Note that the field is larger due to being used across calls- please respect the character limit sett for this call. | Upload <b>short</b> (1 page) publication lists for co-applicants and mentors mentioning <b>only</b> publications relevant to the project proposal                                                                                                                                                                            |